**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE**

**Fayetteville, North Carolina**

**TRANSCRIPT(S)/GED REQUEST FORM**

**TO THE STUDENT**

**Fayetteville Technical Community College (FTCC) requires that Official Transcripts be sent to FTCC by the high school, college or university before curriculum approval. If you have a GED, please provide the Admissions Office with the official GED test results.**

**Veterans are encouraged to have official transcript(s) from military schools sent to FTCC, if applicable.**

 ***STUDENTS MUST REQUEST THEIR TRANSCRIPT(S)/GED AND PAY THE REQUIRED FEE, IF APPLICABLE.***

**Complete this form and send it to the high school, college or university you attended.**

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|  |  |
| --- | --- |
| **Name of High School, College or University attended:** |       |
| **Date(s) attended:** |       | **Graduation Date (if applicable):**  |       |
| **Address of High School, College or University attended:** |
| **City:** |       |  | **State:** |       | **Zip:** |       |
| **Students Name:** |       |  |       |
|  | **Please Print** |  | **Full Name Records Are Under** |
| **Last 4 digits of SSN:**  |       |  | **Date of Birth** |       |
|  |  |  |  |  |
| **Current Address:** |       |  |       |       |
|  | **Street** |  | **City/State** |  **Zip** |
| **Phone No.:** |       |  |  |

**My signature below authorizes release of grades and standardized test results. I UNDERSTAND THAT MY TRANSCRIPT(S) WILL BECOME THE PROPERTY OF FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE AND MAY NOT BE RELEASED TO THIRD PARTIES, TO INCLUDE APPLICANT.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Dated:** |  | **Signature:** |  |

**TO SCHOOL OFFICIAL**

**Please attach this form to the official transcript(s)/GED**

**AND SEND TO:**

**Fayetteville Technical Community College**

**The Admissions Office**

**PO Box 35236 ● 2201 Hull Road**

**Fayetteville, NC 28303-0236**

**(910) 678-8473**