**EXHIBIT O**

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE**

**Salary Decision Package**

| **Department Budget Code:** |  |  | **Budget Year:** | |  |
| --- | --- | --- | --- | --- | --- |
| **Person Initiating Request:** |  |  | **Extension:** |  | |

|  |  |
| --- | --- |
| 1. **Position Required:**       **Budget Year:** **Annual Recurring Cost**   **From** **To** **Cost of Position:** **Yes**  **No**    **FT**  **PT** | |
| **B. Budget Change: Report change (increase/decrease) in budget requirements for salaries from previous Fiscal Year.** | |
| **C. Rationale for Additional Position:**    **(NOTE: Includes possible positions deleted, or other extenuating circumstances that may impact decision.)** | 1. **Consequences if not funded:** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | **Date:** |  | Priority |
| **Approval:** |  | **Department Chairperson:** |  |  |  |  |
|  |  | **Division Chairperson:** |  |  |  |  |
|  |  | **Dean/Director:** |  |  |  |  |
|  |  | **Appropriate Associate VP:** |  |  |  |  |
|  |  | **Vice President for HR and IR** |  |  |  |  |
|  |  | **Senior Vice President/Vice President** |  |  |  |  |
|  |  | **Senior Vice President for Business and Finance** |  |  |  |  |
|  |  | **President:** |  |  |  |  |

**Note: Decision packages are not required for annual salary increments.**

**ADDITIONAL DETAILED INFORMATION OR EXTENUATING CIRCUMSTANCES MAY BE PROVIDED ON THE BACK OF THIS FORM.**