|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Employee Name:** |  |  |  |  |  |
| (As it Appears on SSN Card) | Last |  | First |  | Middle |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Social Security Number**: | |  | | **Birth Date:** | | |  |
|  | |  | | |  | | (MM/DD/YY) |
| **Telephone Number:** |  | | **e-mail address:** | | |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Sex:** | M = Male | **Race:** | American/Alaska Native |
|  | F = Female |  | Asian |
|  |  |  | Black/African American |
|  |  |  | Hawaiian/Pacific Islander |
| **Ethnic (s)** | Hispanic/Latino |  | White |
|  | Non-Hispanic/Latino |  | Asian/Pacific Islander |

|  |  |
| --- | --- |
| **Highest Academic Level Attained:** |  |
| 01 = Less Than High School | 06 = Associate Degree |
| 02 = High School or Equivalent | 07 = Three – Four Years of College |
| 03 = One Year of College | 08 = Bachelor’s Degree |
| 04 = Vocational Diploma | 09 = Master’s Degree |
| 05 = Two Years of College | 10 = Doctorate’s Degree |
|  |  |
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| --- | --- | --- | --- |
| **Date Employment Starts:** | |  | Check if current/former FTCC Employee |
|  | (MM/DD/YY) | | (Curriculum or Continuing Education Courses)  Check if you are retired from the  Teachers and State Employees  Retirement System. |

|  |  |  |
| --- | --- | --- |
| **Course(s) /Section(s) Scheduled to Teach:** | |  |
| Ex: BUS 110 0001, BUS 110 0901, & BUS 115 0051 | |  |
| **Supervisor:** |  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FOR EVENING OFFICE AND PAYROLL USE ONLY | | | | |
| Pay by Course: | |  | Pay by Hour: |  |
| GL Code: |  | | | |

|  |  |
| --- | --- |
| **Datatel ID # assigned:** |  |