**FACULTY TEACHING OBSERVATION**

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| **INSTRUCTOR:** |       | **SEMESTER/YEAR:** |       |

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| **FULL-TIME** [ ]  | **PART-TIME** [ ]  |

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| **COURSE AND SECTION NUMBER:** |       |

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| **COURSE TITLE:** |       |

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| **OBSERVER’S NAME:** |       | **TITLE:** |       |

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| **DATE OF OBSERVATION:** |       | **LENGTH OF VISIT:** |       | **# OF STUDENTS:** |      |

**DIRECTIONS: The Observer will use the Faculty Observation Rubric when evaluating the Instructor. Every category must contain specific comments and/or examples to quantify the observer’s rating and suggestions for improvement when applicable. The observation rubric gives concise, descriptive prompts (placed within parentheses) for each category; however, the observer’s comments are not just limited to those descriptors. Mark the observation scale in the relevant area.**

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| **REVIEWED LESSON AND RELEVANCE TO SYLLABUS/COURSE OUTLINE:** |
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| **INSTRUCTIONAL TECHIQUES USED:** |
| [ ]  **Audio/Visual** | [ ]  **Interactive Activity** |
| [ ]  **Class Discussion** | [ ]  **Lecture** |
| [ ]  **Clinical/Lab** | [ ]  **Small Group Activities** |
| [ ]  **Individual Student Assistance** | [ ]  **Web Enhanced** |

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| **GOALS & OBJECTIVES:**(Clearly stated verbally or written) | [ ]  **Exceeds Expectations**[ ]  **Meets Expectations**[ ]  **Below Expectations**[ ]  **N/A or N/O** |
| **Comments:**       |

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| **Instructor’s Name:** |       | **Course:** |       |

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| **ORGANIZATION OF CLASS MEETING:**(Organized progression from each activity to the next) | [ ]  **Exceeds Expectations**[ ]  **Meets Expectations**[ ]  **Below Expectations**[ ]  **N/A or N/O** |
| **Comments:**       |

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| **USE OF CLASS TIME:**(Punctuality and use of class time) | [ ]  **Exceeds Expectations**[ ]  **Meets Expectations**[ ]  **Below Expectations**[ ]  **N/A or N/O** |
| **Comments:**       |

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| **CLASSROOM MANAGEMENT:**(Control of classroom environment) | [ ]  **Exceeds Expectations**[ ]  **Meets Expectations**[ ]  **Below Expectations**[ ]  **N/A or N/O** |
| **Comments:**       |

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| **SUBJECT MATTER EXPERTISE:**(Mastery of and currency in subject matter) | [ ]  **Exceeds Expectations**[ ]  **Meets Expectations**[ ]  **Below Expectations**[ ]  **N/A or N/O** |
| **Comments:**       |

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| **Instructor’s Name:** |       | **Course:** |       |

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| **PRESENTATION & DELIVERY:**(Awareness of demeanor, vocabulary, and articulation) | [ ]  **Exceeds Expectations**[ ]  **Meets Expectations**[ ]  **Below Expectations**[ ]  **N/A or N/O** |
| **Comments:**       |

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| **STUDENT INVOLVEMENT:**(Evidence of active engagement and participation by students) | [ ]  **Exceeds Expectations**[ ]  **Meets Expectations**[ ]  **Below Expectations**[ ]  **N/A or N/O** |
| **Comments:**       |

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| **RAPPORT:**(Evidence of mutual respect and professionalism) | [ ]  **Exceeds Expectations**[ ]  **Meets Expectations**[ ]  **Below Expectations**[ ]  **N/A or N/O** |
| **Comments:**       |

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| **Instructor’s Name:** |       | **Course:** |       |

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|  **SUMMARY OF OBSERVATION****OVERALL CLASS OBSERVATION RATING:** | [ ]  **Exceeds Expectations**[ ]  **Meets Expectations**[ ]  **Below Expectations**[ ]  **N/A or N/O** |
| **Observer’s Comments:**       |
| **Observer’s Signature:** |       | **Date:** |       |
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| **Instructor’s Comments:**       |
| **Instructor’s Signature:** |       | **Date:** |       |
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| **Division Chair’s Comments:**       |
| **Division Chair’s Signature:** |       | **Date:** |       |
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| **Dean’s Comments:**       |
| **Dean’s Signature:** |       | **Date:** |       |
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**Faculty Teaching Observation Rubric**

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|   **Rating**  **Scale****Areas****Being****Evaluated**  | **Exceeds****Expectations** | **Meets****Expectations** | **Below****Expectations** |
| **Goals****&****Objectives** | Instructor clearly presents and refers to the goals and objectives and how they support the learning outcome(s) for the session/period. | Instructor’s goals are sufficiently clear and adhere to course objectives. | Instructor’s presentation and reference to goals and objectives are very weak to non-existent. |
| **Organization****of****Class Meeting** | Instructor was prepared to begin instruction at scheduled time. Instructor builds upon the course outline to enhance students’ learning of the material. | Class began at scheduled time. Instructor follows course outlines and provides learning opportunities. | Class did not begin at scheduled time.Instructor does not follow course outlines, thus limiting learning opportunities. |
| **Use****of****Class Time** | Instructor’s use of class time was well planned and paced. Instructor maximized use of class time.  | Instructor’s use of class time was adequately planned and paced. | Instructor spent more time off subject matter than on, or misallocated time in directions that do not support the purpose of this course. |
| **Classroom****Management** | Instructor maintains control of all classroom activities and manages discussions and student interaction well. | Instructor maintains control of classroom activities. | Instructor controls the class too much so as to be stifling or not enough so as to appear too lax. |
| **Subject****Matter****Expertise** | Instructor demonstrates an expert knowledge of the subject matter, based on current research and explains it well to the students. | Instructor has knowledge of the subject matter based on current research, and can explain it sufficiently well for students. | Instructor knows the subject matter somewhat well but is unable to explain it well to the students. |
| **Presentation****&****Delivery** | Instructor’s presentation is very well structured, and content is well organized and relevant. Delivery is stimulating, highly engaging, dynamic, and presented with confidence. | Instructor’s presentation is clear, direct, and relevant. Delivery is engaging. Instructor demonstrates confidence. | Instructor’s presentation lacks confidence, is not relevant, is disorganized and delivery is very weak. |
| **Student****Involvement** | Instructor challenges the students by providing opportunities for student interaction through questions, class activities, discussions, and/or group assignments. | Instructor plans and provides for student interaction through questions, class activities, discussions, and/or group assignments. | Instructor provides limited or no opportunities for students to become involved by asking questions, participating in group assignments or discussions. |
| **Rapport** | Instructor connects and interacts well with students and appears to have built a strong atmosphere of learning and mutual respect. | Instructor connects and interacts with students and maintains a comfortable classroom atmosphere. | Instructor does not interact well with students and reflects a lack of respect towards students. |