**FACULTY TEACHING OBSERVATION**

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| **INSTRUCTOR:** |  | **SEMESTER/YEAR:** |  |

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| **FULL-TIME** | **PART-TIME** |

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| **COURSE AND SECTION NUMBER:** |  |

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| **COURSE TITLE:** |  |

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| **OBSERVER’S NAME:** |  | **TITLE:** |  |

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| **DATE OF OBSERVATION:** |  | **LENGTH OF VISIT:** |  | **# OF STUDENTS:** |  |

**DIRECTIONS: The Observer will use the Faculty Observation Rubric when evaluating the Instructor. Every category must contain specific comments and/or examples to quantify the observer’s rating and suggestions for improvement when applicable. The observation rubric gives concise, descriptive prompts (placed within parentheses) for each category; however, the observer’s comments are not just limited to those descriptors. Mark the observation scale in the relevant area.**

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| **REVIEWED LESSON AND RELEVANCE TO SYLLABUS/COURSE OUTLINE:** |
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| **INSTRUCTIONAL TECHIQUES USED:** | |
| **Audio/Visual** | **Interactive Activity** |
| **Class Discussion** | **Lecture** |
| **Clinical/Lab** | **Small Group Activities** |
| **Individual Student Assistance** | **Web Enhanced** |

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| **GOALS & OBJECTIVES:**  (Clearly stated verbally or written) | **Exceeds Expectations**  **Meets Expectations**  **Below Expectations**  **N/A or N/O** |
| **Comments:** | |

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| **Instructor’s Name:** |  | **Course:** |  |

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| **ORGANIZATION OF CLASS MEETING:**  (Organized progression from each activity to the next) | **Exceeds Expectations**  **Meets Expectations**  **Below Expectations**  **N/A or N/O** |
| **Comments:** | |

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| **USE OF CLASS TIME:**  (Punctuality and use of class time) | **Exceeds Expectations**  **Meets Expectations**  **Below Expectations**  **N/A or N/O** |
| **Comments:** | |

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| **CLASSROOM MANAGEMENT:**  (Control of classroom environment) | **Exceeds Expectations**  **Meets Expectations**  **Below Expectations**  **N/A or N/O** |
| **Comments:** | |

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| **SUBJECT MATTER EXPERTISE:**  (Mastery of and currency in subject matter) | **Exceeds Expectations**  **Meets Expectations**  **Below Expectations**  **N/A or N/O** |
| **Comments:** | |

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| **Instructor’s Name:** |  | **Course:** |  |

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| **PRESENTATION & DELIVERY:**  (Awareness of demeanor, vocabulary, and articulation) | **Exceeds Expectations**  **Meets Expectations**  **Below Expectations**  **N/A or N/O** |
| **Comments:** | |

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| **STUDENT INVOLVEMENT:**  (Evidence of active engagement and participation by students) | **Exceeds Expectations**  **Meets Expectations**  **Below Expectations**  **N/A or N/O** |
| **Comments:** | |

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| **RAPPORT:**  (Evidence of mutual respect and professionalism) | **Exceeds Expectations**  **Meets Expectations**  **Below Expectations**  **N/A or N/O** |
| **Comments:** | |

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| **Instructor’s Name:** |  | **Course:** |  |

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| **SUMMARY OF OBSERVATION**  **OVERALL CLASS OBSERVATION RATING:** | | **Exceeds Expectations**  **Meets Expectations**  **Below Expectations**  **N/A or N/O** | |
| **Observer’s Comments:** | | | |
| **Observer’s Signature:** |  | **Date:** |  |
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| **Instructor’s Comments:** | | | |
| **Instructor’s Signature:** |  | **Date:** |  |
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| **Division Chair’s Comments:** | | | |
| **Division Chair’s Signature:** |  | **Date:** |  |
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| **Dean’s Comments:** | | | |
| **Dean’s Signature:** |  | **Date:** |  |
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**Faculty Teaching Observation Rubric**

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| **Rating**  **Scale**  **Areas**  **Being**  **Evaluated** | **Exceeds**  **Expectations** | **Meets**  **Expectations** | **Below**  **Expectations** |
| **Goals**  **&**  **Objectives** | Instructor clearly presents and refers to the goals and objectives and how they support the learning outcome(s) for the session/period. | Instructor’s goals are sufficiently clear and adhere to course objectives. | Instructor’s presentation and reference to goals and objectives are very weak to non-existent. |
| **Organization**  **of**  **Class Meeting** | Instructor was prepared to begin instruction at scheduled time. Instructor builds upon the course outline to enhance students’ learning of the material. | Class began at scheduled time. Instructor follows course outlines and provides learning opportunities. | Class did not begin at scheduled time.Instructor does not follow course outlines, thus limiting learning opportunities. |
| **Use**  **of**  **Class Time** | Instructor’s use of class time was well planned and paced. Instructor maximized use of class time. | Instructor’s use of class time was adequately planned and paced. | Instructor spent more time off subject matter than on, or misallocated time in directions that do not support the purpose of this course. |
| **Classroom**  **Management** | Instructor maintains control of all classroom activities and manages discussions and student interaction well. | Instructor maintains control of classroom activities. | Instructor controls the class too much so as to be stifling or not enough so as to appear too lax. |
| **Subject**  **Matter**  **Expertise** | Instructor demonstrates an expert knowledge of the subject matter, based on current research and explains it well to the students. | Instructor has knowledge of the subject matter based on current research, and can explain it sufficiently well for students. | Instructor knows the subject matter somewhat well but is unable to explain it well to the students. |
| **Presentation**  **&**  **Delivery** | Instructor’s presentation is very well structured, and content is well organized and relevant. Delivery is stimulating, highly engaging, dynamic, and presented with confidence. | Instructor’s presentation is clear, direct, and relevant. Delivery is engaging. Instructor demonstrates confidence. | Instructor’s presentation lacks confidence, is not relevant, is disorganized and delivery is very weak. |
| **Student**  **Involvement** | Instructor challenges the students by providing opportunities for student interaction through questions, class activities, discussions, and/or group assignments. | Instructor plans and provides for student interaction through questions, class activities, discussions, and/or group assignments. | Instructor provides limited or no opportunities for students to become involved by asking questions, participating in group assignments or discussions. |
| **Rapport** | Instructor connects and interacts well with students and appears to have built a strong atmosphere of learning and mutual respect. | Instructor connects and interacts with students and maintains a comfortable classroom atmosphere. | Instructor does not interact well with students and reflects a lack of respect towards students. |