**EXIT INTERVIEW QUESTIONNAIRE**

**(Employee Comments)**



|  |  |
| --- | --- |
| Name: |       |
| Title: |       |
| Supervisor: |       |
| Last Day of Employment at FTCC: |       |
| 1. | What is your reason for leaving? |       |
|  |       |
| 2 a. | Are you accepting other employment? | YES | [ ]  | NO | [ ]  |
| b. | When? |       |
| c. | Where? |       |
| d. | What is your position? |       |
| 3 a. | What did you like about your employment at FTCC? |
|  |       |
|  |       |
| b. | What did you dislike about your employment at FTCC? |
|  |       |
|  |       |
| 4.  | Do you have any comments to make concerning your supervisor? |
|  |       |
|  |       |

**Exit Questionnaire Page 2**

|  |  |  |
| --- | --- | --- |
| 5. | What is your opinion of the following employee benefits |  |
|  | Insurance: |       |
|  |       |
|  | Annual Leave: |       |
|  |       |
|  | Sick Leave: |       |
|  |       |
|  | Holiday Leave: |       |
|  |       |
|  | Retirement Plan: |       |
|  |       |
| 6. | What condition or circumstance, if altered, would have prevented your leaving FTCC? |
|  |       |
|  |       |
| 7. | Would you recommend FTCC to your friends as a good place to work?  |
|  |       |
|  |       |
| 8. | What suggestions would you offer to improve working conditions or employee relations? |
|  |       |
|  |       |
|  |       |

# Exit Questionnaire Page 3

|  |  |  |
| --- | --- | --- |
|  | Forwarding Address: |       |
|  |  |       |
|  |  |       |
|  |  |       |
|  | Phone Number: |       |