

PRE-ASSESSMENT WORKSHEET

Unit Name:	Assessment Cycle: July 1, 2013 to June 30, 2014	
Assessment Coordinator (Who is responsible for building and implementing the plan?):		
Unit Purpose Statement:		
<p style="text-align: center;">Outcome</p> <p>List each of your intended outcomes on a separate line. Remember that an outcome should be specific and measurable.</p> <p>For <u>academic</u> units, the first outcome should contain the phrase "...students will analyze problems and make logical decisions..."</p>	<p style="text-align: center;">Measure</p> <p>For each intended outcome, address the following questions: What approach will be used? Why was this approach selected? How will measurement occur? When will the data collection be completed? Who will analyze the results?</p>	<p style="text-align: center;">Achievement Target</p> <p>For each outcome, identify the criteria that will be used to determine success.</p>
1:	1:	1.
2.	2:	2:
3.	3.	3.

<p>Outcome List each of your intended outcomes on a separate line. Remember that an outcome should be specific and measurable.</p> <p>For academic units, the first outcome should contain the phrase "...students will analyze problems and make logical decisions..."</p>	<p>Measure For each intended outcome, address the following questions: What approach will be used? Why was this approach selected? How will measurement occur? When will the data collection be completed? Who will analyze the results?</p>	<p>Achievement Target For each outcome, identify the criteria that will be used to determine success.</p>
4:	4:	4.
5.	5:	5:
6.	6.	6.

Notes:

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<p style="text-align: center;">Findings</p> <p>Report your findings for each of the 3 achievement targets that were used to assess your outcomes.</p>	<p style="text-align: center;">Target <u>Met</u>, <u>Partially Met</u>, or <u>Not Met</u>?</p>	<p style="text-align: center;">Action Plan</p> <p>For any achievement target that was <u>partially met</u> or <u>not met</u>, indicate how or what your unit intends to change.</p>
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.
6.	6.	6.
<p><i>List attached documents and mark which assessment element they need to be associated with (e.g. task_rubric_2013FA.pdf --> Measure) to help manage the documents in the cloud.</i></p>		

ANALYSIS QUESTIONS- Respond to each of the following

What were the strengths of your assessment process?

What were the weaknesses of your assessment process?

What was learned as a result of your assessment process?

How will what was learned impact the direction and emphasis of your academic or support unit?